



**MUNICIPALITY OF SOUTH WEST MIDDLESEX  
COMMITTEE AGENDA**

FRIDAY, APRIL 5, 2019 1:30 PM  
Council Chambers

**AGENDA**

**COMMITTEE AGENDA**

**SOUTHWEST MIDDLESEX ECONOMIC DEVELOPMENT COMMITTEE AGENDA**

The Municipality of Southwest Middlesex Economic Development Committee will meet in Regular Session in the Council Chamber on April 5, 2019 at 1:30 p.m.

**MEMBERS PRESENT:**

Allan Mayhew (Chair presiding), Doug Bartlett, Christa Cowell, Mark McGill, Mike Sholdice

**REGRETS:**

Facilities & Recreation Manager – Steve MacDonald

**STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier, Deputy Clerk – Sheila McCahon,

**ALSO PRESENT:**

Members of the public and press

**1. CALL TO ORDER**

Chairperson Mayhew calls the meeting to order at 1:30 p.m.

**2. APPROVAL OF AGENDA**

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Economic Development Committee Agenda dated April 5, 2019 be accepted as presented.

**3. DISCLOSURE OF PECUNIARY INTEREST**

The Municipal Conflict of Interest Act requires any member of the Committee declaring a pecuniary interest and the general nature thereof, where the interest of a member of the Committee has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Committee and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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**Conflict of Interest Reporting Form**

- **Councillor** [03 00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [03 00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [03 00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

**4. DEPUTATIONS AND PETITIONS**

None scheduled

**5. MINUTES OF PREVIOUS MEETINGS**

None

**6. BUSINESS ARISING FROM THE MINUTES**

None

## **7. NEW BUSINESS**

1. Southwest Middlesex Economic Development Committee – Draft Terms of Reference

[07 01 DRAFT Terms of Reference Southwest Middlesex 2018-19](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Southwest Middlesex Economic Development Committee recommend to the Southwest Middlesex council that the Draft Terms of Reference be adopted.

2. Update on Economic Development Projects and Initiatives

- a. Certified Site Program

[07 02 a A2\\_Parcel Information 1](#)

- b. RED Application (for Strategic Plan Update)

[07 02 b](#)

- c. Draft Strategic Plan:

- Draft Plan

[07 02 c DRAFT Strategic Plan Update Council 2018-2022](#)

- Discussion Notes

[07 02 c DRAFT Strategic Plan Dsicussion Notes](#)

3. Recent Development Inquiries

4. Downtown Revitalization

## **8. UNFINISHED BUSINESS**

None

## **9. INFORMATION CORRESPONDENCE**

None

## **10. FUTURE MEETINGS AND TOPICS**

- Land Use Planning, e.g. Community Improvement Plan Development;

- County Economic Development, e.g. economic development meetings; strategic plan/priorities, connectivity;
  - Finance, e.g. Asset Management, budget implications;
  - Public Works, e.g. understanding local public works servicing capacity, municipal standards;
  - Facilities & Recreation, e.g. Programming Considerations;
  - Building Services – e.g. building process, integration with planning (e.g. zoning by-law);
  - Administration, e.g. overall development review
- \_\_\_\_\_, 2019 – Council – \_\_\_\_\_ p.m. (to be determined by committee)

## **11. ADJOURNMENT**

The Chairperson adjourned the meeting at \_\_\_\_\_ p.m.